

REPORT FOR RESOLUTION

SUBJECT: Budget Estimates 2011/12

REPORT OF: The Lead Officer

PURPOSE OF REPORT

To request the Committee to adopt the Revenue Budget estimates for 2011/12

RECOMMENDATIONS

It is recommended that the Joint Committee:

- [i] Agrees to adopt the Revenue Budget estimates for 2011/12 as detailed in the report.

FINANCIAL CONSEQUENCES FOR THE REVENUE AND CAPITAL BUDGETS

Arrangements for member authority contributions are set out at Item 11.

CONTACT OFFICER

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1.0 INTRODUCTION

- 1.1 In accordance with the Bus Lane Adjudication Service Joint Committee (BLASJC) Agreement and the Accounts and Audit Regulations it is necessary to establish a budget estimate for the forthcoming year. An assessment has been made of the likely service take up during 2011/12 and therefore the Adjudicators, administrative support and accommodation needed. This report deals with the consequential establishment of budgets to meet this level of demand.
- 1.2 The adjudication service is to be operated on a self-financing basis with income obtained from contributions from BLASJC member authorities.
- 1.3 In common with the budget setting process adopted by the PATROL Adjudication Joint Committee, no assumption is made about new councils joining in 2011/12.
- 1.4 It has been agreed that both parking and bus lane adjudications are to be administered, and heard by adjudicators, in an integrated fashion to afford an opportunity for cost sharing, further economies of scale and the ability to provide an efficient and effective service. The BLASJC is recharged by the PATROL Adjudication Joint Committee for this purpose.

2. REVENUE BUDGET ESTIMATES

- 2.1 It is proposed to balance the income and expenditure of the revenue budget without the need to charge a 'joining fee' to participating councils.
- 2.2 An assessment has been made of the revenue budget that will be needed to meet the demands on adjudication during 2011/12.
- 2.3 The budget for 2011/12 is based on a forecast of 14,930 parking and bus lane appeals. The pro rata per appeal expenditure is calculated from the combined parking and bus lane expenditure for 2011/12. This revised recharge mechanism will be subject to review by audit.
- 2.4 The rate of growth for bus lane enforcement has been slower than anticipated and therefore no assumptions have been made for new councils joining in 2011/12.
- 2.5 The budget includes for some BLASJC specific expenditure including joint committee costs and projects of common interest to bus lane councils and motorists. Provision has also been made for the internal and external audit of the BLASJC final accounts.

- 2.6 Income is forecasted at £246,297. Should this not be achieved, there are reserves in place. Should there be an overachievement of income, the January 2012 meeting of the BLASJC will review member authority contributions.
- 2.7 Details of the proposed revenue budget are shown in Table 1 below

Table 1: Bus Lane Adjudication Service Budget 2011/12

Expenditure	Budget Year 2007/8	Budget Year 2008/9	Budget Year 2009/10	Projected Outturn Year 2009/10	Budget Year 2010/11	Position at 30 Nov Year 2010/11	Projected Outturn Year 2010/11	Budget Year 2011/12
	£	£	£	£	£	£	£	£
Pro Rata per Appeal expenditure	23,774	75,034	80,216	78,268	86,850	146,773	220,250	231,176
Separate BLASJC costs	3,000	3,000	2,000	2,500	8,937	5,100	7,500	7,500
Service Management and Support	1,000	1,000	1,000	1,000	1,000	0	1,000	1,000
Audit Fee	0	0	0	2,500	2,000	550	3,150	3,150
Capital Finance Charges	0	0	0	0	0	0	0	0
Contingency	6,115	8,626	0	0	0	0	0	0
Contribution to Reserves							7,200	3,471
4th Qtr Rebate						0	7,198	0
Total Expenditure	33,889	87,660	83,216	84,268	98,787	152,423	246,297	246,297
Income								
Penalty Charge Notices	33,889	87,660	83,216	82,960	88,200	197,734	246,297	246,297
Contribution from Reserves	0	0	0	0	10,587	0	0	0
Total Income	33,889	87,660	83,216	82,960	98,787	197,734	246,297	246,297
Surplus	0	0	0	-1,308	0	45,311	0	0